



Move-In / Move-Out

CLEANING CHECKLIST

Suddenly Clean LLC

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What this service is: Comprehensive cleaning of a vacant home: Deep Cleaning-level detail plus cleaning inside empty storage spaces and specified appliances. Move-In and Move-Out use the same scope.

Kitchen

- ☐ Thoroughly clean countertops and backsplash
- ☐ Clean sink, faucet, and accessible fixtures
- ☐ Wipe down cabinet and drawer faces
- ☐ Clean Inside Cabinets & Drawers
- ☐ Clean inside empty pantry cabinets and shelving
- ☐ Clean outside of refrigerator
- ☐ Clean Inside Fridge, including removable shelves and drawers
- ☐ Clean outside of stove and dishwasher
- ☐ Clean stovetop and accessible burner surfaces
- ☐ Clean Inside Oven, including accessible racks and oven door
- ☐ Detail clean accessible range hood surfaces
- ☐ Clean microwave, inside and outside
- ☐ Clean Inside Windows, sills, and tracks
- ☐ Clean wood blinds and plantation shutters
- ☐ Clean reachable ceiling fans
- ☐ Dust and wipe down baseboards
- ☐ Clean reachable vents and vent covers
- ☐ Clean wall plates and switches
- ☐ Clean doors and door frames
- ☐ Clean reachable light fixtures
- ☐ Remove reachable cobwebs
- ☐ Vacuum and mop applicable floors

Inside Freezer and Inside Dishwasher are not included.
Appliances are not moved.

Bathrooms

- ☐ Thoroughly clean toilet, including accessible base and surrounding surfaces
- ☐ Detail clean sink, faucet, vanity, and countertop
- ☐ Scrub tub and shower surfaces
- ☐ Clean mirrors
- ☐ Wipe down cabinet faces and handles
- ☐ Clean Inside Cabinets & Drawers
- ☐ Clean inside empty medicine cabinet
- ☐ Clean accessible shelving
- ☐ Clean Inside Windows, sills, and tracks
- ☐ Clean wood blinds and plantation shutters
- ☐ Clean reachable ceiling fans
- ☐ Dust and wipe down baseboards
- ☐ Clean reachable vents and exhaust covers
- ☐ Clean wall plates and switches
- ☐ Clean doors and door frames
- ☐ Clean reachable light fixtures
- ☐ Remove reachable cobwebs
- ☐ Vacuum and mop applicable floors

Bedrooms

- ☐ Clean accessible fixed surfaces
- ☐ Clean mirrors
- ☐ Clean Inside Windows, sills, and tracks
- ☐ Clean wood blinds and plantation shutters
- ☐ Clean reachable ceiling fans
- ☐ Dust and wipe down baseboards
- ☐ Clean reachable vents and vent covers
- ☐ Clean wall plates and switches
- ☐ Clean doors and door frames
- ☐ Clean reachable light fixtures
- ☐ Clean Inside Closets, including empty shelves and rods
- ☐ Remove reachable cobwebs
- ☐ Vacuum and mop applicable floors

Dining Areas

- ☐ Clean accessible fixed surfaces
- ☐ Clean Inside Windows, sills, and tracks
- ☐ Clean wood blinds and plantation shutters
- ☐ Clean reachable ceiling fans and light fixtures
- ☐ Dust and wipe down baseboards
- ☐ Clean reachable vents
- ☐ Clean wall plates and switches
- ☐ Clean doors and door frames
- ☐ Remove reachable cobwebs
- ☐ Vacuum and mop applicable floors

Living Room

- ☐ Clean accessible fixed surfaces and shelving
- ☐ Clean mirrors and accessible glass surfaces
- ☐ Clean Inside Windows, sills, and tracks
- ☐ Clean wood blinds and plantation shutters
- ☐ Clean reachable ceiling fans
- ☐ Dust and wipe down baseboards
- ☐ Clean reachable vents and vent covers
- ☐ Clean wall plates and switches
- ☐ Clean doors and door frames
- ☐ Clean reachable light fixtures
- ☐ Remove reachable cobwebs
- ☐ Vacuum and mop applicable floors

Office / Den

- ☐ Clean accessible fixed surfaces
- ☐ Clean empty shelving
- ☐ Clean Inside Closets, including shelves and rods, where present
- ☐ Clean Inside Windows, sills, and tracks
- ☐ Clean wood blinds and plantation shutters
- ☐ Clean reachable ceiling fans and light fixtures
- ☐ Dust and wipe down baseboards
- ☐ Clean reachable vents
- ☐ Clean wall plates and switches
- ☐ Clean doors and door frames
- ☐ Remove reachable cobwebs
- ☐ Vacuum and mop applicable floors

Hallways & Entryways

- ☐ Clean accessible fixed surfaces
- ☐ Clean mirrors
- ☐ Clean Inside Windows, sills, and tracks
- ☐ Clean wood blinds and plantation shutters
- ☐ Clean reachable ceiling fans and light fixtures
- ☐ Dust and wipe down baseboards
- ☐ Clean reachable vents and vent covers
- ☐ Clean wall plates and switches
- ☐ Clean doors and door frames
- ☐ Clean accessible railings and banisters
- ☐ Clean Inside Closets, including empty shelving and rods
- ☐ Remove reachable cobwebs
- ☐ Vacuum and mop applicable floors

Laundry Area

- ☐ Clean accessible counters and surfaces
- ☐ Clean outside of washer and dryer
- ☐ Clean Inside Cabinets & Drawers
- ☐ Clean inside empty shelving and storage spaces
- ☐ Clean Inside Windows, sills, and tracks, where present
- ☐ Clean wood blinds and plantation shutters
- ☐ Clean reachable fixtures and vents
- ☐ Dust and wipe down baseboards
- ☐ Clean wall plates and switches
- ☐ Clean doors and door frames
- ☐ Vacuum and mop applicable floors

Washers and dryers are cleaned on the outside only. Appliances are not moved.

Already Included — Never an Add-On

- ☐ Inside Oven
- ☐ Inside Fridge
- ☐ Inside Cabinets & Drawers
- ☐ Inside Closets, Shelving & Rods
- ☐ Inside Windows & Tracks
- ☐ Wood Blinds & Plantation Shutters

Optional Extras

Only when the property's condition warrants it; additional pricing may apply. We'll confirm with you first.

- ☐ Extra Attention Needed
- ☐ Heavy Buildup / Heavy-Duty Cleaning

Property Condition

Move-In/Move-Out Cleaning includes all listed cleaning services. Properties requiring extensive additional labor due to heavy buildup or unusually severe conditions may require a revised quote. Any price adjustment must be discussed and approved before additional work begins.

How Our Services Compare

Task	Standard	Deep	Move-In / Move-Out
Microwave, inside & outside	Included	Included	Included
Cabinet faces	Spot-clean	Full wipe-down	Full wipe-down
Inside Oven	Add-on	Included	Included
Inside Fridge	Add-on	Add-on	Included
Inside Freezer	Not included	Not included	Not included
Inside Cabinets & Drawers	Add-on	Add-on	Included
Inside Windows & Tracks	Add-on	Included	Included
Inside Closets	Not included	Not included	Included
Baseboards	Routine dusting	Dust & wipe	Dust & wipe
Ceiling fans (reachable)	Routine dusting	Detailed	Detailed
Vents, fixtures, wall plates, door frames	Routine contact points	Detailed	Detailed
Wood blinds & plantation shutters	Add-on	Add-on	Included